

STUDENT ACADEMIC PROGRESS POLICY

SATISFACTORY ACADEMIC PROGRESS

Federal financial aid regulations provide for assistance up to 150% of the length of the program due to FTC's stricter 90% attendance policy the maximum time frame is 111%. All periods of enrollment and hours attempted/earned must be counted towards this maximum (whether or not financial aid assistance was received for all periods of enrollment).

Satisfactory Academic Progress (SAP): All students who receive Federal Title IV funds will be held to a minimum of satisfactory academic progress set by the institution. FTC has set these standards as 90% attendance and a "C" average. Two times during the academic year the SAP will be checked, this is the mid-point in each pay period. Individual programs may choose to set more rigorous standards. If this is the case, students in those programs will be held to the higher standards as outlined in their program student handbooks.

Example: The institution's program Practical Nursing is 1,232 clock hours. Satisfactory progress is evaluated two times throughout the program. First payment period at 308 clock hours. The second payment period after total program hours of 616 clock hours are completed.

- The student is required to make **quantitative progress toward program completion**. To be making satisfactory academic progress, a student must attend at least 90% of the scheduled class hours on a cumulative basis during each evaluation period.
- The student's academic average is reviewed to determine **qualitative progress**. The minimum required is "C" average at the conclusion of each evaluation period.

Students who withdraw from the program will receive a grade of 0% in each class interrupted by the withdrawal.